

Annual Report
2011/2012



BLUE HAVEN
VILLAGE

The Blue Haven Committee

The role of the Blue Haven Committee is to assist Council in decision making, facilitate community liaison representation and to ensure transparency in Council's operation of Blue Haven.

In addition to annually appointing three Councillor representatives to the Committee, Council considers the appointment of seven community representatives.

The Blue Haven Committee meets quarterly, on the first Wednesday of March, June, September & December, with the Annual General Meeting being held in October.

The ordinary part of Committee meetings is open to the general public. Business papers are circulated on notice boards within the Village.

Committee Members and Staff (left to right)

Front row: Mrs Pam Waters, Mrs Avril Elliott, Mrs Sonja King, Mrs Carolyn Crowe-Maxwell, Ms Clare Rogers.

Back row: Mr Steve Dawson, Mr John Hinton, Clr Brian Petschler, Mr Alan Fowlie, Mr Michael Forsyth, Mr Ian Wilson, Clr Ben van der Wijngaart.

Not present: Mrs Joyce Wheatley.



Chairman's report 2011/2012

It gives me great pleasure to present the Annual Report of the Blue Haven Advisory Committee for 2011/12. The Committee met regularly during the year and were also involved in workshops and committee discussions around the issues of planning and accreditation.

The committee was saddened to hear of the recent sad passing of long standing Committee members Mrs Joyce Wheatley and Mr John Hinton. Mrs Wheatley served on the Committee for many years in addition to being a past Kiama Councillor and Mayor. Mr Hinton's contribution to the Kiama Hospital, and Blue Haven over many years, has given the Kiama Community facilities that will serve our community well into the future.

I should like to express the Committee's thanks to all those involved in the operation of the Retirement Village, caretakers, Resident's Committee, volunteers and especially for the tremendous effort given by Mr Steve Dawson, Village Manager.

The Aged Care Facility continued to provide a high standard of care to all residents and for this we should like to thank Mrs Sonia King, Director of Nursing, Mrs Avril Elliott, Hostel Supervisor, Mrs Linda Humphries, Administrative Manager, and all members of the staff of Blue Haven. This year saw the retirement of Mr Eamonn Fox. Mr Fox had served Blue Haven almost since its inception and has rendered an invaluable service. The Committee wishes Eamonn a long and happy retirement.

During the Tri-annual Accreditation Inspection carried out by the Commonwealth Aged Care Standards Agency, Blue Haven once again was accredited on all forty-four standards. This effort once again underlines the standard of care and professionalism of all members of staff and the sterling leadership of Director of Nursing, Mrs Sonia King. Although this major inspection takes place every three years there are constant visits to the facility to validate particular aspects of care and administration throughout the intermediate period. This places enormous stress upon all staff members.

It was recently announced that as a result of a recent fire within an aged care facility in Sydney, the State Government has decided to mandate the fitting of automatic sprinklers in all nursing homes in New South Wales. During the construction of the Mackellar Wing in 2003 Council decided to install sprinklers even though they were not mandated at that time; both other wings were constructed to fully isolate any outbreak of fire as was required at the time of their construction.

In April the Commonwealth Government announced its response to the report of the Productivity Commission, '*Caring for Older Australians*'. The response, '*Living Longer, Living Better*' outlines the Government's aged care strategy for the next ten years. The Government's reform objectives outlined in the package are to build a responsive, integrated, consumer-centred and sustainable aged care system that is designed to meet the challenges of Australia's ageing population and to ensure ongoing innovation and improvement. Although reflecting the substance of the Commission's report some of the more contentious issues e.g. 'entitlement', were planned for the second five-year period after the scheme is reviewed.

On behalf of the Committee I should like to thank the *Friends of Blue Haven Aged Care Facility* for their magnificent efforts for the residents of Blue Haven.

In closing I should like to express my thanks for the support of General Manager, Mr Michael Forsyth. Mr Forsyth has led the organization with commitment and vision. We look forward with confidence to the future of Blue Haven.

Alan Fowlie, *Chairman*

Chief Executive Officer's report 2011/2012

I am pleased to report on the 2011/2012 year of the Blue Haven Retirement Village and Aged Care Facility. The annual accounts for the Blue Haven Retirement Village and the Aged Care Facility are provided in the Annual Report and show that both entities remain financially healthy.

The Aged Care funding instrument that applies to the Nursing Home and Hostel has been recently altered and there is concern that Federal Government funding support for some resident classifications will reduce. It is important that Federal funding remains adequate to ensure appropriate levels of care, in addition to satisfactory building upgrades and renewals.

The Financial Statement for the Blue Haven Retirement Village indicates that there is a reasonable surplus in place to address necessary repairs and maintenance and related costs that may arise in the future.

The 2011/2012 year has been particularly busy for the staff of the Blue Haven Aged Care Facility. Every three years the Facility is subject to an accreditation review and I am pleased that at the end of 2011/2012 period the Facility met the 44 standards of compliance in achieving the accreditation.

The accreditation approval process encourages continuous improvement and the successful review outcome reflects the high standard of care provided to residence. I congratulate the Director of Nursing Sonja King, Deputy Director of Nursing Helen McInerney, Hostel Supervisor Avril Elliott, Acting Administration Manager Linda Humphries and the staff for the excellent work they have undertaken and for their commitment and dedication.

The Blue Haven Aged Care Facility continues to provide training opportunities and during the year the University of Wollongong's medical students and student nursers gained valuable work experience.

During 2011/2012 further work has been undertaken on the planning and site selection for the redevelopment of the existing Aged Care Facility. Workshops have been held with residents and staff of the Aged Care Facility and Retirement Village on the design needs of the new Aged Care Facility.

Discussions have been proceeding with the South East and Illawarra Area Health Service on the option of locating a new Aged Care Facility at the Kiama Hospital site to compliment the services already provided there.





Blue Haven residents get together

The Friends of Blue Haven continue to provide excellent support for the residents of the Blue Haven Aged Care Facility. The annual fete organised by the Friends of Blue Haven was highly successful and some of the funds raised have been directed to a number of improvements including the re-upholstering of chairs and the buying of water chairs.

The Friends of Blue Haven also continue to give monthly financial support for the purchase of materials, etc for their recreational activity programs held at the Hostel and Nursing Home.

We were all very saddened by the passing of Mrs Lena Brennan OAM who was a great contributor to the Friends of Blue Haven in many ways. Mrs Mary Douglas is congratulated on her effective presidency of the Friends of Blue Haven.

During the past year there has been a range of maintenance works carried out on the Independent Living Units. This has included major works on the Stage 3 lift and building works on Stage 5. The Manager of the Independent Living Units, Mr Steve Dawson and the caretakers John and Dianne Mortimore, Graham and Glenda Tuohy and David and Michelle Harrison continue to provide excellent service and are thanked for the manner in which they liaise with residents and respond to the residents' needs and concerns.

The roll-out of the NBN in the Kiama township provides significant opportunities and it is pleasing that equipment and training is being provided to residents to maximise the use of the technology, hopefully leading to social, educational and health benefits.

The Chairman, Mr Alan Fowlie and members of the Blue Haven Advisory Committee voluntarily give their time in providing guidance and support to Council in ensuring the Retirement Village and Aged Care Facility maintain their high standard and reputation. Their commitment and dedication to Blue Haven is greatly appreciated.

During the past year two very long serving members of the Blue Haven Advisory Committee, Mr John Hinton and Mrs Joyce Wheatley passed away. They both volunteered significant amounts of time and provided highly significant contributions. They will be greatly missed.

M Forsyth, *Chief Executive Officer*

Blue Haven Retirement Village

Statement of income & expenditure for financial year ending 30 June 2012
(unaudited)

INCOME	
Income from recurrent charges for the year	728,488
Interest on recurrent charges to 30/6/2012	14,897
Plus/minus surplus/deficit from previous years	428,903
Total Income	1,172,288
EXPENDITURE	
Occupancy	
Council rates	3,275
Insurance	139,661
Waste collection	4,180
Utilities	
Water rates and charges	61,466
Electricity	56,542
Gas	649
Repairs & maintenance	
Buildings	105,091
Contractors	189,333
Electrical	14,915
Grounds	8,553
Lifts	48,227
Plant & equipment	1,190
Plumbing	5,197
Fire and emergency call system & security	68,768
Utility vehicle running costs	544
Management & administration	
Admin wages & materials	25,000
Accounting fees	2,000
Audit fees (Pitcher Partners)	600
Residents' social activities & materials	11,347
Telephone	8,698
Total Expenditure	755,236
Surplus or (Deficit) at 30/06/2012	417,052

Blue Haven Aged Care Facility

Annual accounts 2011/2012 (unaudited)

	N/Home	Hostel	Total
REVENUE INCOME			
Commonwealth Subsidies	2,744,842.48	567,942.68	3,312,785.16
Residents -Fees	757,375.70	424,949.99	1,182,325.69
Residents -Means Tested Fees	76,591.58	53,124.33	129,715.91
Donations	6,037.00		6,037.00
Staff Meals	8,040.66		8,040.66
Contributions - Friends of Blue Haven Aged Care Facility	14,560.44		14,560.44
Contributions - Other	988.84		988.84
Contract Laundry Income (Hostel)	21,000.00		21,000.00
M/V Leaseback	8,211.10		8,211.10
Blue Phone		244.63	244.63
Bank Interest		101,471.33	101,471.33
Wage Subsidies	20,000.00		20,000.00
Total Revenue Income	3,657,647.80	1,147,732.96	4,805,380.76
CAPITAL INCOME			
Commonwealth Subsidies (Capital component)	241,875.20	114,438.09	356,313.29
Residents -Accommodation Charges	269,930.20	3,043.72	272,973.92
Lease Amortisation		58,437.56	58,437.56
Total Capital Income	511,805.40	175,919.57	687,724.77
Total Income	4,169,453.20	1,323,652.33	5,493,105.53
REVENUE EXPENDITURE			
Nursing & Personal Care	2,024,166.45	7,140.48	2,031,306.93
Workers Compensation Premiums	152,548.00	36,639.00	189,187.00
Occ Superannuation- N&PC staff	166,662.09		166,662.09
Catering	302,932.16	195,135.55	498,067.71
Chemist & Medical	17,568.20	7,397.98	24,966.18
Cleaning	137,467.29	39,484.64	176,951.93
Laundry & Incontinence	95,203.91	41,187.91	136,391.82
Repairs & Maintenance	99,523.06	68,838.71	168,361.72
Utilities	56,480.32	35,698.71	92,179.03
Other Operating Costs	15,023.40	358,852.61	373,876.01
Administration & Overheads	634,414.57	389,831.71	1,024,246.28
Total Revenue Expenditure	3,701,989.45	1,180,207.25	4,882,196.70
CAPITAL EXPENDITURE			
Motor Vehicle- Purchases	31,020.00		31,020.00
Motor Vehicle- Sales	(19,633.91)		-19,633.91
Principal Repayments	78,398.56		78,398.56
Plant & Equipment	26,532.73		26,532.73
Total Capital Expenditure	116,317.38		116,317.38
Total Expenditure	3,818,306.83	1,180,207.25	4,998,514.08
SUMMARY			
Total Revenue Income	3,657,647.80	1,147,732.96	4,805,380.76
Less - Total Revenue Expenditure	3,701,989.45	1,180,207.25	4,882,196.70
Working Capital Surplus (Deficiency)	(44,341.65)	(32,474.29)	(76,815.94)
Plus - Capital Income	511,805.40	175,919.37	687,724.77
Less- Capital Expenditure	116,317.38		116,317.38
Net Surplus (Deficiency)	351,146.37	143,445.08	494,591.45

Blue Haven Aged Care Facility gift fund

Income and Expenditure Statement for the Year Ended 30th June 2012



Friends of Blue Haven

Explanatory Note:

1. Council has established the Blue Haven Aged Care Facility Gift Fund for the receipt of donations to the Blue Haven Aged Care Facility.
2. All donations made to the Fund are to be for the provision of the highest possible standard of care and accommodation for residents of the Blue Haven Aged Care Facility.
3. The Australian Taxation Office has endorsed the Fund as a Deductible Gift Recipient with effect from the 1st July 2000.
4. Should the Fund be wound up or the DGR endorsement revoked, surplus assets of the Fund shall be transferred to another gift deductible fund, authority or institution operating within the Kiama Municipality.

Accumulated Funds as at 1/7/11	\$2,974.50
Donations & Interest	\$161.73
Expenditure	\$0
Accumulated Funds as at 30/6/12	\$3,136.23