

Annual Report
2009/2010



BLUE HAVEN
VILLAGE

The Blue Haven Committee

The role of the Blue Haven Committee is to assist Council in decision making, facilitate community liaison representation and to ensure transparency in Council's operation of Blue Haven.

In addition to annually appointing three Councillor representatives to the Committee, Council considers the appointment of seven community representatives.

The Blue Haven Committee meets quarterly, on the first Wednesday of March, June, September & December, with the Annual General Meeting being held in October.

The ordinary part of Committee meetings is open to the general public. Business papers are circulated on notice boards within the Village.

Committee Members and Staff (left to right)

Front row: Mrs Pam Waters, Mrs Avril Elliott, Mrs Sonja King, Mrs Carolyn Crowe-Maxwell, Ms Clare Rogers.

Back row: Mr Steve Dawson, Mr John Hinton, Clr Brian Petschler, Mr Alan Fowlie, Mr Michael Forsyth, Mr Ian Wilson, Clr Ben Van Der Vijngaart.

Not present: Mrs Joyce Wheatley.



Chairman's report 2009/2010

It gives me great pleasure to present the Annual Report of the Blue Haven Advisory Committee for 2009/10. The Committee met regularly during the year and were also involved in workshops and committee discussions around the issues of planning, accreditation and staff selection.

During the year we saw the remainder of the 88 units in Stage 5 allocated. Since it has little more than three years since the building was finished, this was an amazing achievement. As we have grown larger and can anticipate a number of the units being vacant in any one year we have moved to fully refurbish the units in earlier stages as needed, in order to provide the continuing high standard of the facility for incoming residents. The Retirement Village continues to be a place of peace and harmony and residents continue to express satisfaction with the care and comfort of the village. I should like to express the Committee's thanks to all those involved in the operation of the Village, caretakers, Residents Committee, volunteers and especially for the tremendous effort given by Mr Steve Dawson, Village Manager.

The Aged Care Facility continued to provide a high standard of care to all residents and for this we should like to thank Mrs Sonja King, Director of Nursing, Mrs Lorraine Harrison, Hostel Supervisor, Mr Eamonn Fox, Administrator, and all members of the staff of Blue Haven. September saw the retirement of long serving Hostel Supervisor, Mrs Lorraine Harrison. Mrs Harrison has given outstanding service to the residents and for this we express our thanks. We wish Mrs Harrison a long and healthy retirement.

As it was built in 1979 the Aged Care Facility is showing its age and parts, especially the Low Care Facility, require extensive remodelling/replacement. Council have received an extra 52 Low Care licenses to extend the facility for residents suffering from dementia. Many concepts have been investigated and plans drawn to find the best method of achieving our goal of an efficient, resident focussed facility. A Development Application may soon be submitted so that the vital work can begin. It is hoped that the capital funding from the Commonwealth – to assist in meeting the enormous cost of modern facilities – will be more generous in the future

On behalf of the Committee I should like to thank the Friends of Blue Haven ACF for their magnificent efforts for the residents of Blue Haven. After a great effort of fund-raising, the Friends, with the support of community groups like the Masonic Association, were able to present the new bus for the use of residents of the Aged Care Facility. This has been a great need of Blue Haven for many years. Great work, Friends of Blue Haven Aged Care Facility!

In closing I should like to express my thanks for the support of General Manager, Mr Michael Forsyth. Mr Forsyth has led the organization with commitment and vision. We look forward with confidence to the future of Blue Haven.

Alan Fowlie, *Chairman*

Chief Executive Officer's report 2009/2010

I am pleased to report on the 2009/2010 year of the Blue Haven Retirement Village and Aged Care Facility.

The Aged Care Facility continues to provide a high standard of care to the residents. The principles of continuous improvement and best practice are applied to ensure that residents receive the best level of health care and social support. I thank the Director of Nursing Sonja King, Deputy Director of Nursing Helen McInerney, former Hostel Supervisor Lorraine Harrison and Administration Manager Eamonn Fox for their dedication and hard work.

Mrs Lorraine Harrison retired in September after providing 26 years of excellent care and service to the residents of the Hostel. I wish Mrs Harrison an enjoyable and healthy retirement. Blue Haven welcomes Avril Elliott as the new Hostel Supervisor.

For the second year in a row Blue Haven hosted two medical students from the University of Wollongong as part of the students' ongoing training. It is very pleasing that a professional and productive relationship has been entered into with the esteemed University of Wollongong.

Last year it was reported that the Blue Haven Aged Care Facility had entered into an agreement to participate in the "Business Treading Lightly" program which aims to reduce waste and the conservation of energy and water. I am pleased to report that there has already been a reduction in the consumption of electricity and gas by 10% and 6% respectively.

It is greatly appreciated that the Aged Care Facility receives tremendous support from the Friends of the Blue Haven Aged Care Facility. A highly significant achievement during 2009/2010 was the raising of approximately \$65,000 by the Friends of Blue Haven Aged Care Facility to acquire a bus to transport residents of the Aged Care Facility. The fundraising was assisted by significant contributions made by the Illawarra Free Masons, Kiama Lions Club and Kiama Leagues Club Ladies Dart Group. The provision of the bus will provide modern, comfortable transport for the residents of Aged Care Facility for many years to come. I congratulate the Friends of Blue Haven Aged Care Facility on this wonderful gift to the residents of the Aged Care Facility.

It is satisfying that Stage 5 of the Independent Living Units is nearly fully occupied and has been carried out within the set budget. I trust that the new residents are enjoying the convenient and attractive surrounds and the strong sense of community at Blue Haven. The Manager of the Independent Living Units Mr Steve Dawson and the caretakers David and Michelle Harrison, John and Dianne Mortimore and Graham and Glenda Tuohy are commended for the excellent work they undertake in maintaining the buildings and grounds and in responding to the residents' needs and concerns.

A major focus for 2010/2011 will be the finalisation of plans for the re-development of the Aged Care Facility. The re-development is necessary to accommodate an additional 52 low care bed licences granted by the Federal Government and to ensure that the standard of accommodation remains at a high level.

I thank the Chairman and members of the Blue Haven Advisory Committee on their invaluable guidance and support in ensuring that the Blue Haven Retirement Village and Aged Care Facility maintains a high standard and meets future needs.

M Forsyth, Chief Executive Officer

John and Betty Grant enjoying the weekly morning tea with other Village residents



Blue Haven Retirement Village

Statement of accounts & expenditure for financial year ending 30 June 2010
(unaudited)

INCOME	
Income from recurrent charges for the year (see note 1)	694,080
Interest on recurrent charges to 30/6/2010	10,785
Plus/minus surplus/deficit from previous years	362,774
Total Income	1,067,639
EXPENDITURE	
Occupancy	
Council rates	3,231
Insurance	197,555
Waste collection	14,260
Utilities	
Water rates and charges	47,546
Electricity	53,980
Gas	469
Repairs & maintenance	
Buildings	47,689
Contractors	171,499
Electrical	16,353
Grounds	24,192
Lifts	38,713
Plant & equipment	2,521
Plumbing	4,732
Fire and emergency call system & security	40,640
Utility vehicle running costs	1,942
Management & administration	
Admin wages & materials	25,000
Accounting fees	2,000
Audit fees (Pitcher Partners)	600
Residents' social activities & materials	5,736
Telephone	7,014
Total Expenditure	705,672
Surplus or (Deficit) at 30/06/2010	361,967

Note 1: Includes \$40,915 being operator's cost of unoccupied units for year

Blue Haven Aged Care Facility

Annual accounts 2009/2010 (unaudited)

	N/Home	Hostel	Total
REVENUE INCOME			
Commonwealth Subsidies	2,623,399.12	549,504.19	3,172,903.31
Residents -Fees	670,474.20	386,585.16	1,057,059.36
Residents -Means Tested Fees	37,009.79	32,698.41	69,708.20
Donations	1,884.50		1,884.50
Staff Meals	7,207.87		7,207.87
Contributions - Friends of Blue Haven Aged Care Facility	10,700.00	65,432.36	76,132.36
Contributions - Other	1,028.55		1,028.55
Contract Laundry Income (Hostel)	20,000.00		20,000.00
M/V Leaseback	7,608.56		7,608.56
Blue Phone		99.73	99.73
Bank Interest		92,276.24	92,276.24
Total Revenue Income	3,379,312.59	1,126,596.09	4,505,908.68
CAPITAL INCOME			
Commonwealth Subsidies (Capital component)	149,431.63	74,203.07	223,634.70
Residents -Accommodation Charges	230,721.78		230,721.78
Lease Amortisation		56,995.00	56,995.00
Total Capital Income	380,153.41	131,198.07	511,351.48
Total Income	3,759,466.00	1,257,794.16	5,017,260.16
REVENUE EXPENDITURE			
Nursing & Personal Care	1,950,208.82	7,820.40	1,958,029.22
Workers Compensation Premiums	97,588.93	19,952.51	117,541.44
Occ Superannuation- N&PC staff	164,488.52		164,488.52
Catering	280,698.96	182,758.07	463,457.03
Chemist & Medical	13,717.78	6,463.04	20,180.82
Cleaning	136,053.03	36,316.86	172,369.89
Laundry & Incontinence	107,367.40	37,064.76	144,432.16
Repairs & Maintenance	106,232.15	55,771.55	162,003.70
Utilities	89,265.65	57,141.09	146,406.74
Other Operating Costs	11,068.37	327,028.81	338,097.18
Administration & Overheads	353,392.74	216,561.04	569,953.78
Total Revenue Expenditure	3,310,082.35	946,878.13	4,256,960.48
CAPITAL EXPENDITURE			
Motor Vehicle- Purchases	30,188.00	65,432.36	95,620.36
Motor Vehicle- Sales	(20,129.77)		-20,129.77
Principal Repayments	69,461.59		69,461.59
Plant & Equipment	11,245.91	2,498.00	13,743.91
Total Capital Expenditure	90,765.73	67,930.36	158,696.09
Total Expenditure	3,400,848.08	1,014,808.49	4,415,656.57
SUMMARY			
Total Revenue Income	3,379,312.59	1,126,596.09	4,505,908.68
Less - Total Revenue Expenditure	3,310,082.35	946,878.13	4,256,960.48
Working Capital Surplus (Deficiency)	69,230.24	179,717.96	248,948.20
Plus - Capital Income	380,153.41	131,198.07	511,351.48
Less- Capital Expenditure	90,765.73	67,930.36	158,696.09
Net Surplus (Deficiency)	358,617.92	242,985.67	601,603.59

Blue Haven Aged Care Facility gift fund

Explanatory Note:

1. Council has established the Blue Haven Aged Care Facility Gift Fund for the receipt of donations to the Blue Haven Aged Care Facility.
2. All donations made to the Fund are to be for the provision of the highest possible standard of care and accommodation for residents of the Blue Haven Aged Care Facility.
3. The Australian Taxation Office has endorsed the Fund as a Deductible Gift Recipient with effect from the 1st July 2000.
4. Should the Fund be wound up or the DGR endorsement revoked, surplus assets of the Fund shall be transferred to another gift deductible fund, authority or institution operating within the Kiama Municipality.

Income and Expenditure Statement for the Year Ended 30th June 2010

Accumulated Funds as at 1/7/09	\$2687.75
Donations & Interest	\$131.26
Expenditure	\$0
Accumulated Funds as at 30/6/10	\$2819.01